



# Vidya Vikas Institute of Engineering & Technology, Mysuru

## Internal Quality Assurance Cell (IQAC)

### **Introduction**

Prior to formation of IQAC as per NAAC requirement the intended function of IQAC was being performed by Internal Audit Committee (IAC) constituted every year. IAC was renamed as IQAC to meet with the terminologies of NAAC. The main objective of IQAC is to develop a system for conscious, consistent and improvement in the overall performance of institution.

It is the potential drive to conduct and guide quality enhancement by working out planned strategies.

### **IQAC Coordinator**

Dr. Sriram N S

Mobile: +91-9880016359

Email: dean.vviet@gmail.com

### **Objective:**

*The primary objectives of IQAC is*

- To provide transparency and focus in institutional functioning towards enhancement of quality and facilitate quality culture.
- To empower total student development through institutionalization of best practices.

### **Strategies:**

*IQAC shall evolve mechanisms and procedures for*

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- b) Relevant and quality academic/ research programmes.
- c) Equitable access to and affordability of academic programmes for various sections of society.
- d) Optimization and integration of modern methods of teaching and learning.
- e) The credibility of assessment and evaluation process.
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services.
- g) Sharing of research findings and networking with other institutions in India and abroad.

## **Functions:**

### ***Some of the functions expected of the IQAC are***

- a) Development and application of quality benchmarks.
- b) Discussion on infrastructure upgradation.
- c) Parameters for various academic and administrative activities of the institution.
- d) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- e) Collection and analysis of feedback from all stakeholders on quality-related institutional processes.
- f) Dissemination of information on various quality parameters to all stakeholders.
- g) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- h) Documentation of the various programmes/activities leading to quality improvement.
- i) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- j) Periodical conduct of Academic Audit and its follow-up.

## **Benefits:**

### ***IQAC will facilitate / contribute to***

- a) Enhance quality institutional functioning.
- b) Incorporate quality culture.
- c) Manifest and coordinate various activities of the institution and systemize all good practices.
- d) Provide a strong base for decision-making to upgrade institutional functioning.
- e) Build efficient documentation and internal communication.

## **Recent Activities of IQAC:**

- Preparation of NAAC SSR.
- Preparation of calendar of events.
- Guidance to prepare course delivery plan & activity based learning.
- Plans to conduct technical talks, seminars & workshops to fulfill the curriculum gap.
- To organize the industrial visits.
- To conduct project competitions.



**Vidya Vikas Institute of Engineering & Technology, Mysuru**

### **IQAC Committee**

<b>Sl. No.</b>	<b>Name of the Member</b>	<b>Category</b>
1	Dr. Ravishankar M	Principal
2	Mr. Ramanna V	Administrative Officer
3	Mr. Ramanna C	Management Representative
4	Dr. N S Sriram	Co-ordinator
5	Dr. Sheshaprakash M N	Member
6	Dr. Bindu A Thomas	Member
7	Dr. SurekhaManoj	Member
8	Dr. Chandrashekara J	Member
9	Dr. Keerthiprasad K S	Member
10	Mrs. Suma	Member
11	Mrs. Shymala N	Member
12	Mr. Vijay Hegde	Member - Alumni
13	Mr. Ganesh Prasad	Member- Alumni
14	Mrs. Latha Omprakash	Member-Parent
15	Mr.Vallesh	Member-Parent
16	Ms. Surabhi Dixit V	Member-Student
17	Mr.Nandan	Member-Student



**Vidya Vikas Institute of Engineering & Technology, Mysuru**

**16-10-2017**

**CIRCULAR**

This is to inform that IQAC meeting will be held for all the members of the IQAC committee as per the following details

Venue: Board Room

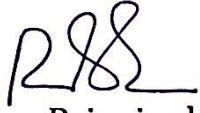
Date: 17-10-2017

Time: 11:00am - 12:30pm

The agenda for the meeting are:

- Establishment of IQAC
- Roles and responsibilities of IQAC members
- To set goals and objectives of IQAC

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All HOD's

  
Principal  
Dr. M. RAVISHANKAR  
Principal  
Vidya Vikas Institute of  
Engineering and Technology,  
Mysore - Bannur Road  
Alanahally, MYSURU



## Vidya Vikas Institute of Engineering & Technology, Mysuru

### Proceedings of the meeting

Meeting Title	IQAC
Date	17/10/2017
Time	11:00am-12:30 pm
Meeting Purpose	<ul style="list-style-type: none"><li>• Establishment of IQAC</li><li>• Roles and responsibilities of IQAC members</li><li>• To set goals and objectives of IQAC</li></ul>
Approved by	Principal
To	All the members of the IQAC

The Principal welcomed all the members and representatives from various departments to the meeting. The following points were discussed.

#### **1. Establishment of IQAC**

Principal discussed importance of establishment of IQAC in the institute, from here on Internal Audit Committee (IAC) will be renamed as IQAC to meet with the terminologies of NAAC. The main objective of IQAC is to develop a system for conscious, consistent and improvement in the overall performance of institution.

As per the norms of NAAC the members were suggested by Principal.

#### **2. Roles and responsibilities of IQAC members**

Principal conveyed roles and responsibilities, functions and benefits of IQAC.

Dr. Sriram N S was chosen to be the coordinator for IQAC.

#### **3. To set goals and objectives of IQAC**

The main objective of IQAC is to provide transparency and focus in institutional functioning towards enhancement of quality and facilitate quality culture. To empower total student development through institutionalization of best practices.


It is decided that next meeting will be scheduled in the 1<sup>st</sup> week of January 2018. Meeting ended with vote of thanks by the Principal.

  
Signature of Principal  
**Dr. M. RAVISHANKAR**  
Principal  
Vidya Vikas Institute of  
Engineering and Technol.  
Mysore - Bannur Road  
Alanahally, MYSURU



**Members Present:**

Sl. No.	Name of the Member	Category	Status of Attendance
1	Dr. Ravishankar M	Principal	Present
2	Mr. Ramanna V	Administrative Officer	Present
3	Mr. Ramanna C	Management Representative	Present
4	Dr. N S Sriram	Co-ordinator	Present
5	Dr. Shesha Prakash M N	Member	Present
6	Dr. Bindu A Thomas	Member	Present
7	Dr. Surekha Manoj	Member	Present
8	Dr. Chandrashekara J	Member	Present
9	Dr. Keerthiprasad K S	Member	Present
10	Mrs. Suma	Member	Present
11	Mrs. Shymala N	Member	Present
12	Mr. Vijay Hegde	Member - Alumni	Present
13	Mr. Ganesh Prasad	Member- Alumni	Present
14	Mrs. Latha Omprakash	Member-Parent	Present
15	Mr. Valleesha B S	Member-Parent	Present
16	Ms. Surabhi Dixit V	Member-Student	Present
17	Mr. Nandan	Member-Student	Present



Principal  
Dr. M. RAVISHANKAR  
Principal  
Vidya Vikas Institute of  
Engineering and Technology  
Mysore - Bannur Road  
Alanahally, MYSURU



**Vidya Vikas Institute of Engineering & Technology, Mysuru**

**04-01-2018**

**CIRCULAR**

This is to inform that IQAC meeting will be held for all the members of the IQAC committee as per the following details

Venue: Board Room

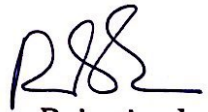
Date: 09-01-2018

Time: 2:00pm – 3:00pm

The agenda for the meeting are:

- Confirmation of previous minutes of meeting
- Discussion on activities for current academic year

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**Principal**  
**Dr. M. RAVISHANKAR**  
Principal  
Vidya Vikas Institute of  
Engineering and Techno  
Mysore - Bannur Roa..  
Alanahally, MYSURU



## Vidya Vikas Institute of Engineering & Technology, Mysuru

### Proceedings of the meeting

Meeting Title	IQAC
Date	09/01/2018
Time	2:00-3:00 pm
Meeting Purpose	Discussion on activities for current academic year
Approved by	Principal
To	All the members of the IQAC

The committee head welcomed all the members and representatives from various departments to the meeting. The following points were discussed.

- Preparation of Calendar of events
- With reference to calendar of events each department has to prepare Time Table for the academic year
- Discussion on implementation of TSDP
- Discussion on department event proposal

#### Members Present:

Sl. No.	Name of the Member	Category	Status of Attendance
1	Dr. Ravishankar M	Principal	Present
2	Mr. Ramanna V	Administrative Officer	Present
3	Mr. Ramanna C	Management Representative	Present
4	Dr. N S Sriram	Co-ordinator	Present
5	Dr. Shesha Prakash M N	Member	Present
6	Dr. Bindu A Thomas	Member	Present
7	Dr. Surekha Manoj	Member	Present
8	Dr. Chandrashekara J	Member	Present
9	Dr. Keerthiprasad K S	Member	Present
10	Mrs. Suma	Member	Present
11	Mrs. Shymala N	Member	Absent
12	Mr. Vijay Hegde	Member - Alumni	Present
13	Mr. Ganesh Prasad	Member- Alumni	Present
14	Mrs. Latha Omprakash	Member-Parent	Present
15	Mr. Valleesha B S	Member-Parent	Present
16	Ms. Surabhi Dixit V	Member-Student	Present
17	Mr. Nandan	Member-Student	Absent

  
Signature of Principal  
Dr. M. RAVISHANKAR  
Principal  
Vidya Vikas Institute of  
Engineering and Techno  
Mysore - Bannur Road  
Alanahally, MYSURU





**Vidya Vikas Institute of Engineering & Technology, Mysuru**

**21-11-2018**

**CIRCULAR**

This is to inform that IQAC meeting will be held for all the members of the IQAC committee as per the following details

Venue: 1<sup>st</sup> Floor Seminar Hall

Date: 22-11-2018

Time: 11:00am – 12:00pm

The agenda for the meeting are:

- Confirmation of previous minutes of meeting
- Discussion on upgradation of infrastructure

  
Principal

Copy to :  
All HOD's



Proceedings of the meeting

Meeting Title	IQAC
Date	22/11/2018
Time	11:00am-12:00 pm
Meeting Purpose	Discussion on upgradation of infrastructure
Approved by	Principal
To	All the members of the IQAC

The committee head welcomed all the members and representatives from various departments to the meeting. The following points were discussed.

- Providing Girls hostel within the campus.
- Providing auditorium that has world class facility
- Restructuring of laboratories
- Well-equipped classrooms

Members Present:

Sl. No.	Name of the Member	Category	Status of Attendance
1	Dr. Ravishankar M	Principal	Present
2	Mr. Ramanna V	Administrative Officer	Present
3	Mr. Ramanna C	Management Representative	Present
4	Dr. N S Sriram	Co-ordinator	Present
5	Dr. Shesha Prakash M N	Member	Present
6	Dr. Bindu A Thomas	Member	Present
7	Dr. Surekha Manoj	Member	Present
8	Dr. Chandrashekara J	Member	Present
9	Dr. Keerthiprasad K S	Member	Present
10	Mrs. Suma	Member	Absent
11	Mrs. Shymala N	Member	Present
12	Mr. Vijay Hegde	Member - Alumni	Present
13	Mr. Ganesh Prasad	Member- Alumni	Present
14	Mrs. Latha Omprakash	Member-Parent	Present
15	Mr. Valleesha B S	Member-Parent	Absent
16	Ms. Surabhi Dixit V	Member-Student	Present
17	Mr. Nandan	Member-Student	Present

  
Signature of Principal  
Dr. M. RAVISHANKAR  
Principal  
Vidya Vikas Institute of  
Engineering and Technol  
Mysore - Bannur Road  
Alanahally, MYSURU